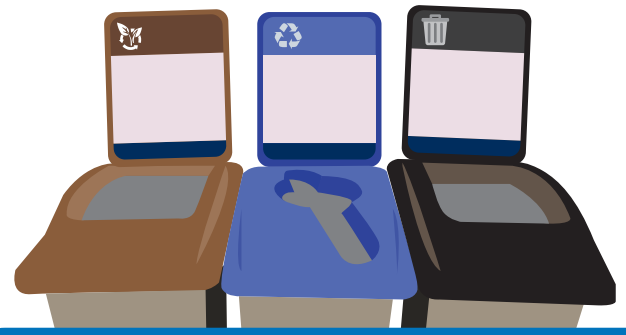


BIN BEST PRACTICES IN BUILDINGS



GOALS

- Provide consistent bins, lids, signage, and color for each waste stream
- Create a centrally located paired waste system (landfill and recycle)
- Strategically place bins to streamline infrastructure and service

OFFICE SUITES

Centrally locate standard bins inside the suite and minimize or eliminate individual deskside bins.

COMPUTER LABS COPY/MAILROOMS

Recycling is located near printers and copiers.

LABS

Locate 23-gallon bins at the end of each lab bench.

Centrally locate bins for recycling outside the lab.

LOBBY AREAS

Locate bins near entrances to collect waste brought into the building from outside.

BATHROOMS

Standard 23-gallon landfill bin labeled "Landfill"

BREAKROOMS KITCHENETTES LOUNGES

Centrally locate bins inside the lounge.

AUDITORIUMS CLASSROOMS CONFERENCE ROOMS SEMINAR ROOMS GRADUATE STUDENT LOUNGES

There are no bins inside these rooms.
Centrally located bins should be in the hallway near the rooms' entrances and exits.

SPECIAL PROGRAMS

DESKSIDE BIN REMOVAL

Diversion rates improve with the removal of deskside bins and the placement of central bins

COMPOST BIN PLACEMENT AND TRAINING

Placing compost bins in kitchens and other high-food traffic areas helps keep organic matter out of the landfill

BEST PRACTICE BENEFITS

- **Our waste audits confirm standardized bins can increase diversion rates by up to 70%!**
- Streamlined waste infrastructure lowers labor and material costs associated with too many trash bags, and avoids pest issues

NEED HELP IMPLEMENTING? WE CAN:

- Walk buildings with custodial and facilities staff to identify opportunities to streamline bin inventory
- Repair and replace signage
- Work with units to reduce deskside bins
- Help set up "zero waste" kitchens with compost bins